

SCHOOL BOARD OF EDUCATION MEETING
MONDAY, JANUARY 14, 2013
SCHOOL DISTRICT OF PITTSVILLE

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A regular monthly meeting of the Pittsville School Board of Education was held on Monday, January 14, 2013 at 7:00 pm in the Conference Room. The meeting was called to order by President Strenn.

II. Establish Quorum

Members present: Jane Wesely, Lisa Schulz, MaryAnn Lippert, Julie Strenn, with Connie Potter excused. Administration present: Terry Reynolds, District Administrator; Mark Weddig, Senior High Principal; Kim Fischer, Elementary Principal; and Jeff Gast, Finance Director.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration area and meeting notice was sent to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Jane Wesely, seconded by Lisa Schulz, to approve to the agenda for the January 14, 2013 meeting of the Pittsville School Board of Education. Motion carried.

V. Public Comments - no public comments.

VI. Consent Agenda Items

- A. Minutes of the Regular Meeting of December 10, 2012
- B. General Fund Invoices
- C. Second Reading and Approval of Policies 412 (School Census), 422 (Admission of Non-Resident Students-Other than Open Enrollment Students), 424 (Participation of Non-Public School Students in District Courses/Programs)
- D. Approve 403(b) and 457 Plan Amendment Changes

Motion was made by MaryAnn Lippert, seconded by Lisa Schulz, to approve the items on the Consent Agenda. Motion carried.

VII. Financial

A. Financial Status of the District

A handout of the financial status of the District was presented and discussed with the Board.

VIII. Reports

- A. High School Principal** - Mr. Weddig updated the Board on the progress of the Improving Student Achievement Action Plan.
- B. Elementary Principal** - Mrs. Fischer had updates on elementary activities this month.

IX. District Administrator Report

A. Approve Open Enrollment Space Availability

Motion was made by Jane Wesely, seconded by MaryAnn Lippert, to approve the space availability at each grade level and for Special Education for 2013-14. Motion carried.

B. Approve Teacher Resignation

Motion was made by MaryAnn Lippert, seconded by Lisa Schulz, to approve the resignation of Sara Janz, Early Childhood Teacher effective January 28, 2013. Motion carried.

The Board would like to thank Ms. Janz for her years of service to the district.

C. Approve Softball Coaching Resignations

Motion was made by Lisa Schulz, seconded by Jane Wesely, to approve the resignations of Todd Fox (Head Softball Coach) and Guy Robus (Assistant Softball Coach). Motion carried.

The Board would like to thank Mr. Fox and Mr. Robus for their years of service to the District.

D. Emergency Procedure Update

The Board received updates to safety procedural changes and information on possible equipment that could bring additional student/staff safety measures to each building area. The Board will hold a special meeting on January 28, 2013 at 7:00 pm to discuss equipment possibilities. The public is invited to participate in the discussion.

E. Future District Facility/Equipment Needs

The Board received a list of future facility and equipment needs. Mr. Reynolds will organize the list into categories/priorities and also bring back information regarding forming an Education Foundation.

X. WASB Delegate Assembly Discussion

The Board discussed the upcoming delegate Assembly initiatives, which will be voted on in Milwaukee next week. MaryAnn Lippert will be the Delegate representative for the District.

XI. The Board will move into Closed Session pursuant to Wisconsin State Statute 19.85(1)(e)

Motion was made by Jane Wesely, seconded by Lisa Schulz, to move into Closed Session as per Wisconsin State Statute. President Strenn directed the Clerk to take a roll call vote:

Jane Wesely	Yes	Lisa Schulz	Yes	MaryAnn Lippert	Yes
Connie Potter	Absent	Julie Strenn	Yes		

Purpose: 1) Personnel Issue - 19.85(1)(c)
2) Contract Negotiation Discussion - 19.85(1)(e)

XII. Move out of Closed Session

Motion was made by MaryAnn Lippert, seconded by Jane Wesely, to move out of closed session. Motion carried.

XIII. Act upon Closed Sessions - no action taken.

XIV. Adjourn

Motion was made by MaryAnn Lippert, seconded by Lisa Schulz, to adjourn at 10:02 p.m. Motion carried.

Connie Potter, Clerk

SPECIAL SCHOOL BOARD OF EDUCATION MEETING

**MONDAY, JANUARY 28, 2013
SCHOOL DISTRICT OF PITTSVILLE**

OFFICIAL SCHOOL BOARD OF EDUCATION MINUTES

I. Call to Order

A special meeting of the Pittsville School Board of Education was held on Monday, January 28, 2013 at 7:00 p.m. in the Conference Room.

II. Establish Quorum

Members present: Jane Wesely, Julie Strenn, Connie Potter, Lisa Schulz, and MaryAnn Lippert. Administration present: Terry Reynolds, District Administrator; Kim Fischer, Elementary School Principal; Mark Weddig, High School Principal; Jeffrey Gast, Finance Director.

III. Meeting Notice Certification

Meeting notice was posted on the doors at the Elementary School, High School, and Administration Area and meeting notice was faxed to the official newspaper, the *Wisconsin Rapids Daily Tribune* and also to the *Marshfield News Herald* and the *Pittsville Record*.

IV. Approval of Agenda

Motion was made by Jane Wesely, seconded by MaryAnn Lippert, to approve the agenda for the January 28, 2013 Special Meeting of the Pittsville School Board of Education. Motion carried.

V. Discussion on Maintaining a Safe School Environment for Students and Staff

VI. Adjourn

Motion was made by Connie Potter, seconded by Lisa Schulz, to adjourn at 7:45 p.m. Motion carried.

Connie Potter, School Board Clerk

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	130,104.15	0.00	125,293.01	255,397.16
21	DONATIONS	-3,106.89	0.00	3,106.89	0.00
27	SPECIAL EDUCATION FUND	0.00	-22,710.18	22,710.18	0.00
50	FOOD SERVICE FUND	-10,999.01	0.00	10,999.01	0.00
60	AGENCY FUND	0.00	0.00	0.00	0.00
72	PRIVATE BENEFIT TRUST FUND	-1,750.00	0.00	1,750.00	0.00
*** Fund Summary Totals ***		114,248.25	-22,710.18	163,859.09	255,397.16

***** End of report *****

ACCOUNT NUMBER	FUNCTION	January 2012-13		2012-13		Ending Balance
		Beginning Balance	Debits	Credits	YR Debits	YR Credits
Grand Asset Totals		86,747.76	13,973.31	13,218.04	75,399.23	72,014.67
Grand Equity Totals		-86,747.76	4,359.23	5,114.50	24,764.55	28,149.11
Grand Totals		0.00	18,332.54	18,332.54	100,163.78	100,163.78
						0.00

***** End of report *****

BALANCE SHEET- Jan 31, 2013-FUPIL ACTIVITY FUND (Date: 1/2013)

ACCOUNT NUMBER	FUNCTION	January 2012-13		2012-13		2012-13		Ending Balance
		Beginning Balance	Debits	Credits	YR Debits	YR Credits		
	Grand Asset Totals	35,298.89	43,398.12	40,152.60	134,656.11	122,959.51	46,995.49	
	Grand Liability Totals	-35,298.89	36,907.08	40,152.60	111,200.52	122,897.12	-46,995.49	
	Grand Equity Totals	0.00	220.76	220.76	1,150.92	1,150.92	0.00	
	Grand Totals	0.00	80,525.96	80,525.96	247,007.55	247,007.55	0.00	

Number of Accounts: 34

***** End of report *****

ACCOUNT NUMBER	FUNCTION	Beginning Balance	February 2012-13		2012-13		2012-13	Ending Balance
			Debits	Credits	YR Debits	YR Credits		
Grand Asset Totals		2,186,108.66	42,418.51	211,438.89	8,864,238.72	7,707,054.96	3,343,292.42	
Grand Liability Totals		-501,884.86	274,879.80	331,485.29	6,996,642.29	9,335,724.81	-2,840,967.38	
Grand Equity Totals		-1,684,223.80	234,305.39	8,679.52	3,996,581.77	2,814,683.01	-502,325.04	
Grand Totals		0.00	551,603.70	551,603.70	19,857,462.78	19,857,462.78	0.00	

Number of Accounts: 87

***** End of report *****

Fd Func	2010-2011		2011-2012		2011-2012		2012-13		ACTIVITY		2012-13
	FY Activity	Budget	Thru 6/30/2012	Original Budget	TO DATE	FYTD %					

Grand Revenue Totals	10,040,008.30	8,950,590.00	8,914,173.27	8,743,763.56	3,385,739.01	38.73					
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Number of Accounts: 83

***** End of report *****

Ed Func	2010-2011	2011-2012	2011-2012	2012-13	ACTIVITY	2012-13
	FY Activity	Budget	Thru 6/30/2012	Original Budget	TO DATE	FYTD %

Grand Expense Totals	10,012,950.73	8,950,590.00	8,814,090.73	8,743,763.56	4,117,874.04	47.45
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Number of Accounts: 1275

***** End of report *****

JANUARY 2013

FOOD SERVICE BOARD REPORT

ELEMENTARY SCHOOL LUNCH

	Free	Reduced	Paid	Total
2011	93	43	177	313

ELEMENTARY SCHOOL BREAKFAST

Free	Reduced	Paid	Total
67	36	136	239

2012-13 Averages

Sept.	93	30	142	265	21	6	21	48
Oct.	90	27	151	268	38	8	37	83
Nov.	87	28	167	282	39	8	43	90
Dec.	91	30	163	284	42	9	42	93
Jan.	85	28	160	273	48	11	39	98

HIGH SCHOOL LUNCH

	Free	Reduced	Paid	Total
2011	30	13	80	123

HIGH SCHOOL BREAKFAST

Free	Reduced	Paid	Total
14	27	34	75

2012 - 13 Averages

Sept.	26	15	60	101	7	4	9	20
Oct.	24	12	53	89	11	4	10	25
Nov.	20	11	54	85	11	4	11	26
Dec.	22	12	51	85	9	5	13	27
Jan.	21	11	52	84	10	4	13	27

February Report to the Board of Education

February 11th, 2013

Mark Weddig

1. Veterinary and Small Animal Science class, aligned by DPI as a science credit with board approval.
2. All students are pre-registered for classes for 2013-14.
3. PHS Hosted the Regional FBLA competition:
 - a. Four 1st place awards
 - b. Seven 2nd place awards
 - c. Seven 3rd place awards
 - d. Next stop – Wisconsin Dells for Sectionals
4. PHS Hosted a Forensic Competition
5. Privilege attainment for Term 2 = 77%

Feb. School Board report: Elementary

- 1. MAPs testing and data wall**
- 2. Principal for a day Raffle and scholarship**
- 3. Learning Fair—March 7**
- 4. PBIS trainings**
- 5. BYOC demonstration**
- 6. Update on early Childhood/Sp. Ed position**